



This form should be completed by an instructor/faculty member, and then forwarded to the mathematics faculty advisor.

PART A - Basic Information

Course Code and Title: MAT 232 -- Calculus of Several Variables

Tutorial's Topic: Vector fields

Room: DH 4001

TA/SIA's Full Name: Ivana Drapeau

No. of Students: 29

Observer's Full Name: Parker Glynn-Adey

Date: 2019-11-20

Time: 16:00

Was the TA/SIA informed about the visit? Yes

PART B - Observational Items

<u>Question</u>	<u>Answer</u>	<u>Comments</u>
Did the TA/SIA arrive and start the tutorial on time?	Yes	
Was the topic announced clearly (orally or as a title on the board)?	Yes	Ivana wrote a very clear statement on the board to begin tutorial
Was the writing on the board clear and organized?	Yes	
Did the TA/SIA speak loudly and clearly, and used the English language properly?	Yes	Ivana speaks fluently. She could improve by speaking with more confidence.
Did the TA/SIA show proficiency and understanding of the material?	Yes	Ivana demonstrated clear familiarity with the material.
Was the tutorial properly structured?	Yes	
Did the TA/SIA answer students' questions properly and accurately?	Yes	
Was the TA/SIA polite and respectful to the students?	Yes	
Did the TA/SIA end the tutorial on time?	Yes	

PART C - Summative Items

- Roughly estimate (in percentages) the portion of the tutorial devoted to each activity.
(Note: The numbers should add up to 100% .)

Reviewing relevant material: 10%

Answering students' questions: 20%

Solving exercises on the board: 20%

Guided individual/group work:

Other : Quiz (specify: 50%)

- The overall TA/SIA performance, as observed in this visit, is:

Ivana did very well. Her tutorial was well organized.

- General comments and recommendations.

While students are working on problems, be sure to check-up and see whether or not they're doing the assigned problem.

Try to speak more confidently. Be loud and bold.